

**UNITED REPUBLIC OF TANZANIA  
MINISTRY LIVESTOCK AND FISHERIES**

COAST REGION  
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Fisheries Education and Training  
Agency (FETA),  
P.O. Box 83

30<sup>th</sup> August, 2021

Mr/Ms... ..  
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**JOINING INSTRUCTION FOR 2021/22**

**1.0 Dear applicant,**

We are pleased to confirm that you have been selected for admission in

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Certificate/Diploma Course 2021/2022 for the NTA level..... at.....Campus. The academic year will commence on **11<sup>th</sup> October 2021** and you are requested to report promptly without delay. It should be understood that applicants meeting entrance requirement are selected and placed on the program waitlist and accepted on the "First-come, first-served" basis. The following instructions are provided as guidance and are necessary for you to note before coming to FETA Campuses for admission process.

**1.1 Registration**

You have to bring with you original birth certificate, medical examination certificate, original academic certificates (transcripts) for verification and three Passport size photographs for registration purposes. Failure to bring these Certificates will lead to nullification of your selection. A student SHALL NOT be registered unless paid all fees pertaining to respective semester.

**1.2 Hostel Facilities**

The Institute provides hostel accommodation at Mbegani and Nyegezi campuses although not guaranteed, however female applicants from up-country will be given priority. All the same, those who will be successful will have to bring with them the following: Bed sheets, Mosquito net, Laundry & Toilet soaps and Towel.

**1.3 General requirements**

s/n	Course/program	Items to bring/ course requirement
1	Basic Certificate in Aquaculture Technology	A hoe, swimming costume, Scientific Calculator, Overalls, gum-boots,
2.	Basic Certificate in Environment and Aquatic Resource Management	Slasher, swimming costume, gum-boots, Scientific Calculator,
3.	Basic Certificate in Masterfisherman	swimming costume, Overalls, Safety boots, fishing gloves, safety helmet, eye goggles, Scientific Calculator, Skippers dressing code (White cadet shirt, white, black and Ocean blue trousers)
4.	Basic Certificate in Fish processing, Quality Assurance and Marketing	Slasher, swimming costume, White Overcoat, gum-boots, Scientific Calculator,

5.	Basic Certificate in Marine and Refrigeration Engineering	swimming costume, Overalls, safety boots, Scientific Calculator,
6	Technician Certificate in Aquaculture Technology	swimming costume, Overalls, gum-boots, Scientific Calculator,
7	Technician Certificate in Environment and Aquatic Resource Management	swimming costume, gum-boots, Scientific Calculator,
8	Technician Certificate in Master fisherman	swimming costume, Overalls, safety boots, Scientific Calculator,
9	Technician Certificate in Fish processing, Quality Assurance and Marketing	swimming costume, gum-boots, Scientific Calculator,
10	Technician Certificate in Marine and Refrigeration Engineering	swimming costume, Overalls, safety boots, Scientific Calculator,

**NOTE:**

1. Presentation of forged certificates is an offence that will be dealt with according to the Institute regulations and relevant criminal laws and penal code of the country.
2. These items will be inspected upon Admission at the institute.

#### 1.4 Medical form

Medical examination form can be obtained from the website: [www.feta.ac.tz](http://www.feta.ac.tz).

#### 1.5 Fees and other expenses

##### The Fees Payable Direct to the Institution

These costs are paid direct to the Institution; a student will be admitted into respective semester after paying at least half of the Tuition Fee.

Item Description	Amount in Tshs		
	NTA Level IV	NTA Level V	NTA Level VI
Tuition fee per year ( <b>non-refundable</b> )	900,000	900,000	900,000
Registration/Admission Fee	20,000	20,000	0
NACTE Registration fee	20,000	20,000	0
Examination Fee ( <b>Per year</b> )	50,000	50,000	50,000
Student Identification card	10,000	10,000	0
Campus Accommodation Fees per bed per year [Tshs. 500 per bed per day] – Applies only for students wishing to be accommodated in campus hostels	126,000	126,000	126,000
Medical Fee (NHIF)	50,400	50,400	50,400
<b>Total</b>	<b>1,176,400</b>	<b>1,176,400</b>	<b>1,126,400</b>

##### Direct Student Costs (Tshs)

These costs are paid by guardian or sponsor direct to the student.

Item Description	Amount in Tshs		
	NTA Level IV	NTA Level V	NTA Level VI
Meals/Food Per Year (Tsh 4000 Per day out of 32 weeks)	896,000	896,000	896,000
Application Fee	20,000	20,000	0
Books/Stationery per year	50,000	50,000	50,000
Student Organization (FETASO)- <b>Cash Payment</b>	10,000	10,000	10,000

<b>Total</b>	<b>976,000</b>	<b>976,000</b>	<b>956,000</b>
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**Payment Modality:**

Please collect payment control number through online [www.feta.ac.tz](http://www.feta.ac.tz) OR at FETA Accountant office.

**NOTE:** Submit original bank paying slip, cash payment is not accepted, except FETASO contribution.

**Please note:**

- You will not be allowed to sit for Semester Examination without full payment of the respective semester fee.
- A fee once paid is not refundable for registered applicants.
- Tuition fees and other charges quoted are subject to changes without notice. FETA cannot be held responsible for any loss or any possible adverse effect resulting from such change.
- Student will be registered AFTER COMPLETING ALL DUE PAYMENTS in respective semester.

**NOTE**

Students should be aware that there will be extra curricula activities at the campus

**1.6 Travel Cost**

1. Your sponsor will be responsible for meeting your travel costs to and from the campus and in connection with holidays travel and field work expenses.
2. You will be required to meet all costs of your field-work, Industrial Training /Study tours and pay for the costs of Supplementary examination and Semester Transcript whenever required. Details will be provided at the Centre. The second year student are expected to undertake fieldwork for at least 45 days, the sponsors are responsible for providing financial assistance for the period at the prevailing rates and travel cost. Please inform your sponsor well in advance of such commitment.
3. The campuses have basic operating health centres; however, you will be required to join National Health Insurance Fund (NHIF) for students after paying respective fees. This does not affect those covered by the National Health Insurance scheme. If you fall under this category please bring your Health insurance card.
4. Your study placement is valid for 14 days from the date of commencing study, thereafter will be given to aloofness applicants.
5. The institute has its own policy and procedures on discipline which you will be obliged to comply without fail.
6. Accommodation is not guaranteed to the selected candidates.
7. Registration will be done at the beginning of every semester in prevailing academic year.
8. Only those who will bring with their Bank original pay-in slip of all of the tuition and other direct costs for at least one semester will be registered. Failure to that, YOU WILL NOT BE ADMITTED.
9. Supplementary and special Examination fee Tshs. 50,000/= per module, Partial Transcript production Tshs. 10,000/=, Membership to NHIF is mandatory to all students.
10. I take this opportunity to welcome you to FETA for a fruitful stay and professional pursuit.

**CONTACT ADMISSION OFFICE:**

**Mbegani:** 0620 324 142 **OR** 0716 755 531

**Nyegezi:** 0764 167 081

**Kigoma:** 0717 154 843

**ACCOUNTS OFFICE:**

**Mbegani:** 0713 312 458

**Nyegezi:** 0767 701 069

**Eileen S. Nkondola**  
DIRECTOR OF TRAINING AND RESEARCH

**CC. Chief Executive Officer,**  
Fisheries Education and Training Agency,  
P. O. Box 83, BAGAMOYO, TANZANIA